

**Formular depunere candidatură
pentru alegerea studenților în Senatul universitar**

Subsemnatul/a TUDOR FAIDA OANA ELENA, student în cadrul Universității „Ovidius” din Constanța, înmatriculat la Facultatea MEDICINA, studii de licență / master, forma de învățământ ZI - 6 ANI, programul de studii MEDICINA GENERALA ENGLEZA, email faida_oana@yahoo.com, tel 0724942942

Media obținută la admitere (se completează numai de candidații din anul I): _____

Media obținută în anul I*: Media arit. 9.09 / Med. pond. 8.74

Media obținută în anul II*: _____

Media obținută în anul _____*:

Alte instituții și programe absolvite (facultăți, colegii, etc.): Facultatea de Drept si Administratie Publica

Membri în organizații studențești: ASMTMC




Participări la conferințe, concursuri, etc.; premii obținute: CV - INFO

Experiența practică de lucru (internship, angajat): CV - INFO

Alte competențe: CV - INFO

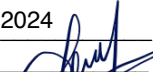
Având în vedere Legea Învățământului Superior nr. 199/2023, cu modificările și completările ulterioare, precum și *Metodologia privind organizarea și desfășurarea alegerilor la nivelul Senatului universitar*, îmi depun prezenta candidatură la alegerile pentru ocuparea unui loc în Senatul UOC.

Cunoscând prevederile art. 326 din Codul penal cu privire la falsul în declarații, declar că*:

		Semnătură
Nu am fost condamnat/ă penal	X	
Nu am fost sancționat/ă pentru abateri de la regulamentele UOC	X	
Nu am fost sancționat/ă pentru încălcarea normelor etice	X	
Am fost sancționat/ă pentru abateri de la regulamentele UOC / pentru încălcarea normelor etice și am beneficiat de ridicarea sancțiunii		
Am fost sancționat/ă pentru abateri de la regulamentele UOC/pentru încălcarea normelor etice și nu am beneficiat de ridicarea sancțiunii		
Am fost condamnat/ă penal și a intervenit reabilitarea		
Am fost condamnat/ă penal și nu a intervenit reabilitarea		

*Se vor bifa cu X casetele corespunzătoare situației personale a candidatului și se vor asuma prin semnătură olografă

Anexez prezentei candidaturi Curriculum vitae.

Data, 19.02.2024
Semnătura, 

LETTER OF INTENT

Name: Tudor (Faida) Oana-Elena
Email: faida_oana@yahoo.com
Phone: 0724 942 942

Date: February 19th, 2024

To the Senate of Ovidius University Constanta:

My name is Tudor (Faida) Oana-Elena, and I am a second-year student at the Faculty of General Medicine (English division) at Ovidius University of Constanta. I am writing to express and advocate for my candidacy for the member position in the University's Senate.

Since the beginning of my student time here, I have actively engaged in various volunteer projects and student representation activities at the Faculty of Medicine. First and foremost, I have been a leader for the C series since my first days of college until the present time. During this period, I have effectively communicated with the medical academic and administrative staff as well as with all years students from the C series. To ensure the smooth progress of the educational process and their preparation for future careers in the medical field, I have demonstrated a high degree of availability and efficiency in problem-solving. I am grateful that this year, I had the honour to receive the overwhelming support of my colleagues and secure a position in the Faculty of Medicine Council.

Thus, I have gained the experience and know-how necessary to understand the working methodology and organizational structure of Ovidius University. Furthermore, I would like to highlight my involvement in the Association of Medical Students and Young Doctors from Constanta, where I successfully engaged foreign students from the Faculty of Medicine in various volunteer activities. This objective is essential for a comprehensive educational experience, and it will serve as a PR tool when students share their views about Ovidius Universities in their home countries. Additionally, in my first year, I successfully organized group activities in the medical field in collaboration with other local organizations, providing English division students with practical skills in the medical field.

Living in multiple countries and being a Romanian-Canadian citizen has granted me sufficient knowledge about different educational and efficient organizational systems. Moreover, my Law degree, my Human Resources Specialization, my high academic performance, and the level of involvement I have shown so far would make me a qualified candidate for a seat in the University's Senate.

My motivation to get involved even more stems from the desire to add value to both Ovidius University and the lives of my fellow students. Additionally, I aim to contribute new ideas that will help me and my colleagues enjoy pleasant yet productive study years, thus attracting more foreign students to our university in the future and as a result, increasing the university's overall budget.

In conclusion, I pledge to represent my colleagues professionally and responsibly, equipped with the necessary resources to overcome any challenges that may arise and to become an efficient ambassador for Ovidius University among foreign and Romanian students.

Thank you for your time and attention and for considering these heartfelt words.

Sincerely,

Student:
Tudor (Faida) Oana Elena



TUDOR FAIDA OANA-ELENA

Studying Law taught me the importance of guidelines, rules, discipline, ethics, as well as mastering words and data accuracy in contracts or correspondence of any kind. My experience in Human Resources has perfected the way I interact and understand various personalities from different backgrounds and the importance of really listening to a client's needs to create a customised service. My experience in the Web Development Industry perfected the way I am approaching tech projects, including improving the end-user experience of websites and applications' functionality.

WORK EXPERIENCE

MANAGING CONSULTANT - WEB DEVELOPMENT PROJECT

INTERNATIONAL MANPOWER SOLUTIONS - WEBSITE - INTERNATIONAL MAY 2018 TO PRESENT

- Website development and management of translation and localization efforts
- Website functionalities testing
- documenting faulty tasks in the internal developer's task planner
- developing new ideas of functionalities for user friendly experience
- develop web forms and form handlers to support marketing automation processes • Assisting with integrated campaigns, including deployment
- Collaborate with marketing teams on content production, delivery and maintenance • Work with Digital Experience Manager to ensure brand guidelines are being met
- Interpret website user data to improve the buyer journey
- Report and provide analysis on website and campaigns
- Observe and improve SEO performance
- Creating, updating internal and external policies
- Partner with marketing agents and coordinate them through internal CRM

PROPERTY ADMINISTRATOR – VACATION RENTALS

CALGARY SKYLINE 07/2019 – 2021

- Managing reservations
- Responding to inquiries and calls as a virtual assistant.
- Conducting satisfaction follow-ups with our guests to ensure we achieve and exceed advertised standards
- Managing financial income and spending to maximize profit margins
- Analyzing market trend to optimise rental income and occupancy



MANAGING DIRECTOR – LEGAL DEPARTMENT & HUMAN RESOURCES**GATEWAY TRADING RECRUITMENT AND CREWING**

10/2009 – 01/2018

- Supervised a team of six office employees
- Management of day-to-day operations
- Handled opening and closing of office
- Managed marketing, advertising, revenue planning, and customer relations
- Representing the company in relationship with existing and prospect clients
- Organize and conduct meetings to establish team goals
- Developing internal recruitment policies and client management style
- Maintain great communication with clients in order to address inquires
- Draft, negotiated and represented the company in new contract signing
- Generated revenue reports
- Met revenue goals by establishing new contracts and business avenues
- Responsible for hiring recruits
- Prepared staff schedules

OFFICE ASSISTANT**NORTH STAR SHIPPING**

08/2006 – 07/2007

- Handling incoming calls and other communications.
- Managing filing system and recording information as needed.
- Greeting clients and visitors as needed.
- Updating paperwork, maintaining documents and word processing.
- Performing general office clerk duties and errands.
- Organizing travel by booking accommodations and reservations needs as required.
- Coordinating events as necessary.
- Maintaining supply inventory and maintaining office equipment as required.
- Aiding with client reception as needed.
- Experience as a virtual assistant.
- Creating, maintaining, and entering information into databases

EDUCATION**BACHELOR OF MEDICINE – GENERAL MEDICINE IN ENGLISH LANGUAGE**

OVIDIUS UNIVERSITY - CONSTANTA

2022 – PRESENT

POST UNIVERSITY STUDIES – CERTIFICATE IN HUMAN RESOURCES MANAGEMENT

BOW VALLEY COLLEGE - CALGARY

2019 - PRESENT

BACHELOR OF LAW AND PUBLIC ADMINISTRATION

SPIRU HARET UNIVERSITY OF BUCHAREST

2006-2010



BACCALAUREATE DIPLOMA IN SOCIAL STUDIES

MIHAI EMINESCU NATIONAL COLLEGE

2002-2006

CERTIFICATES AND COURSES

- ❖ Preventing Chronic Pain – 2024 – University of Minnesota
- ❖ Nursing Techniques – Baylor Foundation
- ❖ Integrative Health and Medicine Specialization - University of Minnesota
- ❖ Biohacking your brain's health – Emory University
- ❖ Stanford Introduction to Food and Health – Stanford University
- ❖ Chinese Medicine – Chinese University of Hong Kong
- ❖ Personalized Medicine from a Nordic Perspective – University of Copenhagen/ Univ. of Iceland
- ❖ Mindfulness in Integrative Healthcare – University of Minnesota
- ❖ Guided Imagery – Univ. of Minnesota
- ❖ Schoenenberger – SALUS Germany– Certificate – Specialist in Phyto therapy
- ❖ Weight management – Emory University
- ❖ AARA – Customer Service – 2019
- ❖ Alberta Registry Agent Courses 2019 – 12 Courses
- ❖ Insurance Training - 2007
- ❖ Human Resources Management – 2019
- ❖ Organizational Development – 2020
- ❖ Talent Acquisition – 2020
- ❖ Strategic Compensation – 2020
- ❖ International Qualifications Assessment Alberta Certificate – Equivalence of foreign studies
- ❖ International English Language Test Assessment – British Council – 7.0 – CLB - 9.0
- ❖ Test d'Evaluation du français adapté pour le Québec – B2 –C1

ASSESSMENTS

- ❖ IBM – Outlook – Score – 90% compared to Global average 67%
- ❖ IBM – PowerPoint – Score – 90% compared to Global average 73%
- ❖ IBM – Microsoft Excel – 93% compared to Global average 70%
- ❖ IBM – Microsoft Word – Power User 84% compared to Global Average 64%
- ❖ IBM - Data entry 96% accuracy timed
- ❖ Randstad – Admin Job – Health and Safety – 100%
- ❖ Randstad – Corvid Certificate
- ❖ INDEED – Data entry – Expert
- ❖ INDEED – Workplace English – Expert
- ❖ INDEED – SUPERVISORY SKILLS – PROFICIENT
- ❖ INDEED – CRITICAL THINKING SKILLS – PROFICIENT
- ❖ INDEED – PROBLEM -SOLVING – HIGHLY PROFICIENT
- ❖ INDEED – EARCH ENGINE OPTIMIZATION – FAMILIAR
- ❖ Fievrr – Customer Service – 9.2/10 – Top 10%
- ❖ Fievrr – English Test – 9.5/10 – Top 10%
- ❖ Fievrr – Content Writing – 7.2/10 – Top 1



VOLUNTEERING

- ❖ RED CROSS ROMANIA – Several charitable actions - partnership with Doctors of the World
- ❖ TBC eradication – Red Cross and Doctors of the World – project based
- ❖ ROTARY CLUB - Several Charitable actions
- ❖ ASMTMC - 2022
- ❖ BAYLOR FOUNDATION – project based
- ❖ YEAR LEADER – C SERIES – 2022 – PRESENT – Faculty of Medicine
- ❖ FACULTY COUNCIL MEMBER - IN OVIDIUS UNIVERSITY - MEDICINE - 2024

Conferences

- ❖ IMSCB – International Medical Students Congress of Bucharest - 2023
- ❖ Prof. MD – PhD. Thomas Rau – Silent inflammation in autoimmune diseases and cancer – 2023
- ❖ Scientific Days – Ovidius University – Medicine – Posters – 1st place - 2023

LANGUAGES

- ❖ ENGLISH – FLUENT
- ❖ ROMANIAN – FLUENT
- ❖ FRENCH – BEGINNER
- ❖ SPANISH – BEGINNER

SOFT SKILLS AND SOFTWARE

- ❖ MS OFFICE
- ❖ GOOGLE SUITE
- ❖ CRM CUSTOM
- ❖ PUBLIC SPEAKING
- ❖ WEB DESIGN
- ❖ WORDPRESS
- ❖ CANVA DESIGN
- ❖ ETHICS
- ❖ TECHNICAL SKILLS
- ❖ MULTI TASKING
- ❖ EMPHATIC SKILLS
- ❖ ORGANIZATIONAL

